



APPLE VALLEY HEIGHTS COUNTY WATER DISTRICT  
9429 CERRA VISTA STREET  
APPLE VALLEY, CA 92308

**REGULAR MEETING – WEDNESDAY, JUNE 18, 2025 – 6:00 P.M.**

**BOARD OF DIRECTORS: P. Duwel, W. Woody, M. Kaminsky, R. Roberson, B. Lincoln**

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. General Manager Report:
1. June 2025.
  2. May 2025 Efficiency Report.
  3. Existing Project Updates: Lead Service Line, Well # 4, SCADA, Mesa Tank Site, Ford F250 (Verbal).
  4. New Project(s)/Needs Discussion (Verbal).
- E. Public Hearing Documents:
1. Annual Budget 2025-26 – Second Reading (DRAFT).
  2. Standby Assessments 2025-26 – Second Reading (DRAFT).
  3. Office Rental Contract 2025-26 – Second Reading (DRAFT)
- F. Discussion/Information:
1. April 2025 Delinquency – 72 Accounts Received Late Fees; 27 Door Tags Hung, 0 Services Turned Off (3 Remain Off).
  2. Profit/Loss – May 2025.
  3. Revenue Report – May 2025.
  4. Account Aging Report – Receivables as of 6/18/25 (Account Holder Names Removed).
  5. Water Production Snapshot – Total Production as of 5/31/25.
  6. Water Sales Snapshot – Total Water Sales as of 5/31/25.
  7. AVHCWD Finance Committee: 6/11/25 Meeting Update (Verbal).
    - A. Meter Reader Candidate Interview.
    - B. Billing Software Discussion (Sequoyah, Current Software).
    - C. Invoices for Payment – Geo-Monitor, Valley Wide, Occu-Med.
    - D. Internal Auditor Recommendation – Payroll Increase Cost Capture
  8. Cross Connection Control Plan: Second Reading – DRAFT
- G. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
1. Approve May 21, 2025 Regular Meeting Minutes.
  2. Accounts Payable/Pay Warrants (Bills to be paid).
- H. Discussion/Action Items:
1. Request BOD Authorization to Begin SB 998 Property Postings.
  2. Request BOD Authorization to Proceed with Purchase of Sequoyah Billing Software.
- I. Directors Comments:

**Next Regular Meeting Wednesday, July 16, 2025 @ 6:00 P.M.**

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the District may be obtained from the District office, 9429 Cerra Vista Street, Apple Valley, CA 92308